

**CHAPTER 4**  
**PUBLIC GROUNDS**

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DIVISION 1

SHEFFIELD CEMETERY

Section:

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4-1-1: CREATION OF CEMETERY:

The burying grounds purchased and held by the corporate authorities of the village shall be known and called "Sheffield Cemetery"; and the same shall be and are hereby dedicated, held and appropriated for the uses and purposes of a cemetery, and subject to the regulations herein provided.

Said grounds shall be kept sufficiently enclosed, laid out into lots, and said lots numbered under the directions of said president and board of trustees of the Village of Sheffield, and a plat or map thereof recorded in the recorder's office of Bureau County, Illinois.

4-1-2: SALE OF LOTS AND FEES:

All lots shall be numbered and the corners thereof designated by stakes or stones and shall, when sold, be described by numbers or numbers with letters. Lot prices are as follows: \$450.00 for a full lot, \$50.00 of which will be used for perpetual care; \$225.00 for a half lot, \$25.00 of which will be used for perpetual care; \$200.00 for an individual space, \$50.00 of which will be used for perpetual care. The 1997 West Addition and all further new additions shall be sold by individual spaces." (Amd. Ord. No. 01-97-4-7)

Upon the sale of said cemetery lot, the Village Clerk shall enter in a book a record of permits issued, specifying the date of issue and to whom issued, together with all the items of information contained in the certificates upon which the issue of such permits is based.

Said certificate shall be substantially the following form, to-wit:

"Whereas, \_\_\_\_\_ has paid to the superintendent of the Sheffield Cemetery the sum of \$ \_\_\_\_\_ being the purchase money in full for Lot No. \_\_\_\_\_, in Block No. \_\_\_\_\_, in Sheffield Cemetery, in the Township of Concord, Bureau County, Illinois.

Now, therefore, this is to certify that \_\_\_\_\_ has become the owner and proprietor of said lot, for himself his heirs and assigns, for the uses and purposes of a burial lot, subject to all the rules and regulations which are or may be ordained or established by the village board of trustees of the Village of Sheffield for the government of said cemetery.

Witness our hands and the corporate seal of said Village of Sheffield this \_\_\_\_\_ day of \_\_\_\_\_ A.D., \_\_\_\_\_.

\_\_\_\_\_  
President  
(SEAL)

ATTEST:

By: \_\_\_\_\_  
Clerk

Countersigned:

By: \_\_\_\_\_  
Superintendent of Cemetery

All subsequent conveyances from one person to another of any lot may be made substantially in the following form, and attested by the Village Clerk, under the corporate seal of said Village, to-wit:

"Know all men by these presents, that I, \_\_\_\_\_, owner and proprietor of Lot No. \_\_\_\_\_, in Block No. \_\_\_\_\_ in Sheffield Cemetery, in the Township of Concord, Bureau County, Illinois, in consideration of \_\_\_\_\_ dollars (\$ \_\_\_\_\_), to me paid by \_\_\_\_\_, have sold, and by these presents do sell and convey, unto the said \_\_\_\_\_, his heirs and assigns, all my right title and interest in said lot.

Witness my hand and seal this \_\_\_\_\_ day of \_\_\_\_\_, A. D., \_\_\_\_\_.

\_\_\_\_\_  
(SEAL)

ATTEST:

By: \_\_\_\_\_  
Clerk

(Village Seal)

On the margin of said subsequent conveyances shall be written or printed:

"This instrument must be recorded and countersigned by the Superintendent of the cemetery, within thirty days from its date, and on the failure of the purchaser to have it so recorded and countersigned, said certificate or instrument shall become void."

Said certificates or subsequent conveyances shall be accepted by the Board of Trustees, at a regular meeting of said Board of Trustees, and recorded in the minutes of said meeting.

**4-1-3: PROCEEDS OF SALE:**

All proceeds of sales of cemetery lots shall be set apart and appropriated to the improvement of said cemetery and preserving property, public and private, thereon, and all money shall be paid to the Village Treasurer and kept by him as a distinct fund to be drawn upon and used for cemetery purposes.

**4-1-4: RULES AND REGULATIONS:**

The following rules shall be observed by owners of lots and visitors upon said grounds, to-wit:

1. No person shall drive a motor vehicle within said grounds, except on the streets and avenues thereof.

2. No person shall drive any motor vehicle within said grounds at a greater rate of speed than what is posted.

3. No person shall dig up, remove, cut or carry away any tree, shrub, turf, earth, or any other things, within the grounds, except upon permission of the Village Board.

4. No person shall molest, remove, injure, deface or destroy any fence, railing, seat, bench, monument, tombstone, boardmark, tree, shrub, plant, flower, or any property or thing whatsoever, public or private, within said grounds, or any enclosure on said grounds, unless by direction of the Village Board or authority of the owner so to do.

5. No person shall occasion any nuisance or be guilty of any indecent or disorderly conduct within said cemetery.

6. The owner of any lot shall have access to said cemetery with a motor vehicle, subject to the regulations herein contained, for the purpose of carrying in and depositing upon or removing from such lot materials for improving and ornamenting the same; and the right of visiting said cemetery at all reasonable hours and times shall be a public right to all persons conforming to the rules in this section contained.

7. Cemetery hours shall be from sun up to sun down.
8. Trees may be planted on any lot only with the consent and approval of the Superintendent and cemetery committee.
9. No lot shall be filled above natural surface, excepting by order of the Committee on Cemetery of the Village Board.
10. Any person disturbing the quiet and good order of the cemetery by noise or other improper conduct, or who shall violate any of the foregoing rules, will be compelled to leave the grounds.
11. All foundations for stones shall be built to the specifications of the monument company.
12. All new additions after the 1997 West Addition to the Sheffield Cemetery shall have in-ground flat headstones. No headstone shall protrude above ground level." (Amd. Ord. No. 01-97-4-7)

**4-1-5: GRAVE OPENINGS:**

Fees for grave openings will be at a cost of \$200.00 for regular size, \$80.00 for infants, and \$50.00 for cremations." (Amd. Ord. No. 01-97-4-7)

All graves shall be dug leaving a margin of at least eighteen (18) inches between the edge of the grave and the line of the lot on which they are located; shall be dug with the length east and west unless otherwise specially ordered, and for adults shall be not less than five feet deep, and in other cases not less than three and a half feet deep.

All graves shall be dug by the Superintendent or other Village employee so authorized, and it shall be obligatory upon the Superintendent to dig, or cause to be dug and prepared, any grave upon the order of any lot owners, or, in the case of any poor or transient person, upon the order of any member of the Village Board of Trustees.

**4-1-6: PROJECTING TREES:**

If any tree or shrub on any lot, by reason of its roots or branches, or otherwise, becomes detrimental to the adjacent lots or streets or avenues, or inconvenient to passers by, the Superintendent shall have the right, by the direction of the Committee on Cemetery, to remove such tree or shrub, or such parts thereof as are detrimental, unsightly or inconvenient.

**4-1-7: REGARDING BURIALS:**

No burial or interment shall be lawful in the Village of Sheffield, nor shall any dead body be removed from said Village, until a permit for such burial, interment or removal shall first be obtained from the Clerk of said Village. Such permit shall be issued by the Village Clerk upon the Clerk's receipt of the usual certificate of death, signed by (1) the attending physician in the case; or (2) if none, by the coroner.

The Superintendent shall keep a book in which he shall enter: the name, date, age and cause of death; date, county and state of birth; number of lot and block of all persons buried in said cemetery."

(Amd. Ord. No. 01-97-4-7)

**4-1-8: PERPETUAL CARE:**

For each lot or space the net interest or earnings of which money shall be used as a perpetual fund for the caring of such burial lot; as, for instance, keeping the grass thereon mowed, and the flowers planted thereon, and the monumental work thereon clean and in proper position. (Amd. Ord. No. 01-97-4-7)

**4-1-9: SEPARABILITY:**

It is the intention of the Village Board that each separate provision of the ordinance shall be deemed independent of all other provisions herein, and it is further the intention of the Village Board that if any provision of this ordinance be declared invalid, all other provisions thereof shall remain valid and enforceable. (Ord. No. 0-4-90-5-7)

**DIVISION 2**

**WEST PARK**

**Section:**

Deposit Fee ..... 4-2-1

**4-2-1: DEPOSIT FEE:**

A deposit fee of \$25.00 shall be required by persons requiring use of the park for each use of the park.

Said deposit fee shall be returned to the user upon it being determined that no damage was done to the park by the user or guests of user.

(Res. No. R-7-89-8-21)